

Manchester Memorial Elementary School

Schematic Design Phase - SBC Meeting

#21

March 27, 2018



1. Call to Order
2. Previous Topics & Approval of February 13, 2018 Meeting Minutes
3. Invoices & Commitments for Review/Approval
4. CM at Risk Schedule/Process
5. Discussion of Legal Counsel
6. Design Update/MSBA Submission Update
7. Schedule
8. Next Steps
9. Other Topics Not Reasonably Anticipated 48 hours prior to Meeting
10. Public Comments
11. Adjourn



1. Call to Order



2. Previous Topics & Approval of February 13, 2018 Minutes



3. Invoices & Commitments for Review/Approval

DWMP February OPM invoice No. 12 in the amount of \$7,142.85

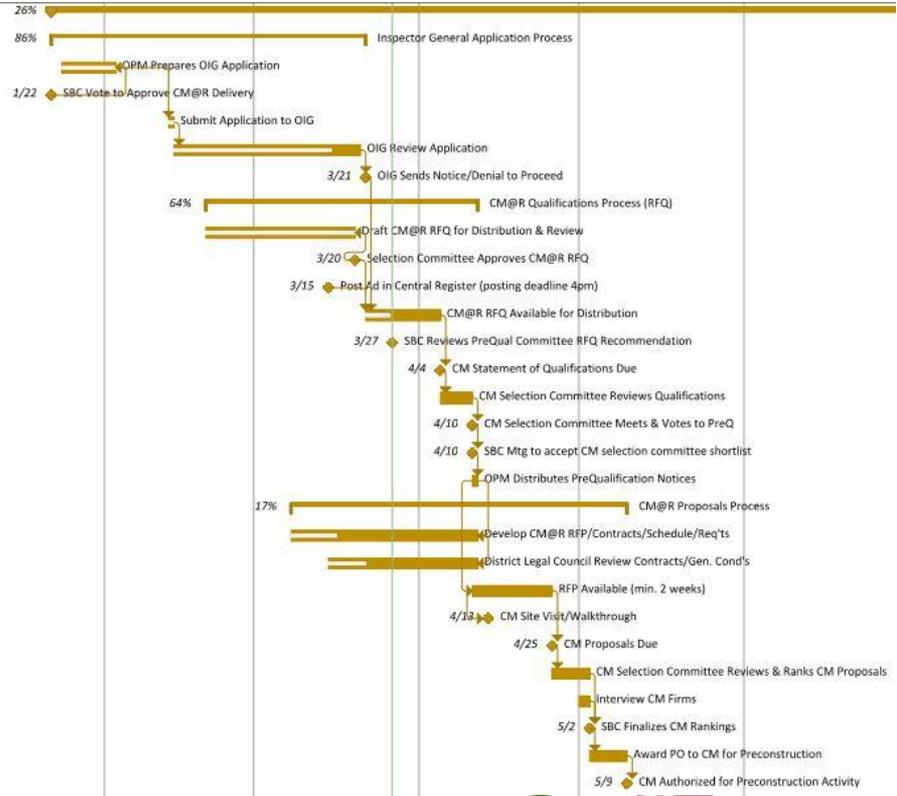
JCJ February Designer invoice No. 7 in the amount of \$43,213.00

4. CM at Risk Schedule/Process



4. CM at Risk Schedule

26%	8	PROCUREMENT - CM@R (All TBD)	469 days	Mon 1/22/18	Thu 11/7/19
86%	8.1	Inspector General Application Process	43 days	Mon 1/22/18	Wed 3/21/18
100%		OPM Prepares OIG Application	8 days	Wed 1/24/18	Fri 2/2/18
100%		SBC Vote to Approve CM@R Delivery	0 days	Mon 1/22/18	Mon 1/22/18
100%		Submit Application to OIG	1 day	Tue 2/13/18	Tue 2/13/18
85%		OIG Review Application	25 days	Wed 2/14/18	Tue 3/20/18
0%		OIG Sends Notice/Denial to Proceed	1 day	Wed 3/21/18	Wed 3/21/18
64%		CM@R Qualifications Process (RFQ)	37 days	Tue 2/20/18	Wed 4/11/18
100%		Draft CM@R RFQ for Distribution & Review	20 days	Tue 2/20/18	Tue 3/20/18
100%		Selection Committee Approves CM@R RFQ	0 days	Tue 3/20/18	Tue 3/20/18
100%		Post Ad in Central Register (posting deadline 4pm)	0 days	Thu 3/15/18	Thu 3/15/18
25%		CM@R RFQ Available for Distribution	10 days	Thu 3/22/18	Wed 4/4/18
0%		SBC Reviews PreQual Committee RFQ Recommendation	0 days	Tue 3/27/18	Tue 3/27/18
0%		CM Statement of Qualifications Due	0 days	Wed 4/4/18	Wed 4/4/18
0%		CM Selection Committee Reviews Qualifications	4 days	Thu 4/5/18	Tue 4/10/18
0%		CM Selection Committee Meets & Votes to PreQ	0 days	Tue 4/10/18	Tue 4/10/18
0%		SBC Mtg to accept CM selection committee shortlist	0 days	Tue 4/10/18	Tue 4/10/18
0%		OPM Distributes PreQualification Notices	1 day	Wed 4/11/18	Wed 4/11/18
17%	8.3	CM@R Proposals Process	45 days	Thu 3/8/18	Wed 5/9/18
25%		Develop CM@R RFP/Contracts/Schedule/Req'ts	25 days	Thu 3/8/18	Wed 4/11/18
25%		District Legal Council Review Contracts/Gen. Cond's	20 days	Thu 3/15/18	Wed 4/11/18
0%		RFP Available (min. 2 weeks)	11 days	Wed 4/11/18	Wed 4/25/18
0%		CM Site Visit/Walkthrough	0 days	Fri 4/13/18	Fri 4/13/18
0%		CM Proposals Due	0 days	Wed 4/25/18	Wed 4/25/18
0%		CM Selection Committee Reviews & Ranks CM Proposals	5 days	Thu 4/26/18	Wed 5/2/18
0%		Interview CM Firms	2 days	Tue 5/1/18	Wed 5/2/18
0%		SBC Finalizes CM Rankings	0 days	Wed 5/2/18	Wed 5/2/18
0%		Award PO to CM for Preconstruction	5 days	Thu 5/3/18	Wed 5/9/18
0%		CM Authorized for Preconstruction Activity	0 days	Wed 5/9/18	Wed 5/9/18



4. CM at Risk - Milestones

4/4/18- CM Statement of Qualifications Due

4/10/18-CM Prequalification Committee Meets & Votes to Prequalify

4/11/18-CM RFP Available-CM Contract and GC's Due

4/13/18-CM Site Visit Walk Through

4/24/18-CM Proposals Due

5/1/18-SBC Meeting-Interview CM Firms

5/2/18-SBC Meeting-Interview Cm Firms (Select CM)

4. CM at Risk – RFQ Holders

Requests:

1. W.T. Rich Company, Inc.
2. Monitor Builders
3. Shawmut Construction
4. Consigli Construction
5. Cosentini Associates
6. Bond Brothers

5. Discussion of Legal Counsel



6. Design Update/MSBA Submission Update



7. Schedule



2018

March

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
26	27	28	01	02
05	06	07	08	09
12	13	14	15	16
19	20	21 MSBA FAS Meeting 11:10a	22	23
26	27 SBC Meeting - 7p	28 Teacher & Staff Meetings - All Day	29	30



2018

April

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
26	27	28	29	30
02 Manchester Town Mtg. - 7p	03	04 CM Statement of Qualifications Due	05	06
09	10 CM PreQ WG - 6p SBC Meeting - 7p	11 CM RFP Available (Contract and GC's Due)	12	13 CM Site Visit Walkthrough - Time TBD
16	17	18	19	20
23	24 CM Proposals Due	25	26 SBC Meeting - 7p	27



2018

May

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
30	01 SBC/CM Interviews - 7p	02 SBC/CM Interviews - 7p	03	04
07	08 SBC Meeting - 7p	09	10	11
14	15	16	17	18
21	22 SBC Mtg - 7p	23 Comm. Meeting No. 4	24	25
28	29	30	31	01



8. Next Steps



TODAY'S AGENDA

Next Steps

- 4/10 SBC Meeting-Design Update
- 4/26 SBC Meeting-Design Update
- 5/1 SBC Meeting-Interview CM Firms
- 5/2 SBC Meeting-Interview CM Firms (Select CM)
- 5/8 SBC Meeting-Design Update/Sustainability Review
- 5/22 SBC Meeting-Design Update/Comm Meeting #4 Review
- 5/23 Community Meeting #4
- 6/12 SBC Meeting-Review Cost Estimate
- 6/26 SBC Meeting-Review Cost Estimates/SD Package Approval

8. Other Topics Not Reasonably Anticipated (48 hours prior to meeting)



9. Public Comments



10. Adjourn



THANK YOU

