

November 14, 2024

To: MERSD School Committee

From: Michelle Cresta, Director of Finance & Operations

Copy: Pam Beaudoin, Superintendent of Schools

Re: Financials for 11/19/24 SC Meeting

Attached please find our current financial memo for the School Committee Meeting of November 19, 2024. We are requesting your approval for payment of the following.

- FY2025 Accounts Payable (AP) warrant comprised of vouchers 1024 through 1027
- Payroll Voucher for November 7, 2024

AP Vouchers

- V1024 for \$29.40 for Meals Tax for October 2023
- V1025 for \$3,405.54 for Middle School Student Activity Account reimbursement
- V1026 for \$11,724.85 for High School Student Activity Account reimbursement
- V1027 for \$538,181.97 for our Main Accounts Payable Voucher
 - Consists mostly of routine purchases, contract payments, and tuitions.
 - Payments to note:
 - Book Shop \$3,357.00 for books for students for an author visit funded by the Hooper Fund
 - Coach America \$3,290.00 for transportation to/from NYC for the Model UN Club as funded by a Spaulding Grant
 - Creative Development Group \$2,000.00 for an author visit by Hena Kahn as funded by the Hooper Fund
 - Joe Warren & Sons \$1,322.29 for repair of convection oven at the HS kitchen
 - Steam Trap Systems \$3,817.00 to replace 13 steam traps at Essex Elementary. This represents 50% of the total cost as half is being covered through a National Grid energy savings program. This replacement cost will pay itself in savings within 18 months or less.
 - Tyler Technologies \$25,389.00 annual renewal cost of our financial software
 - Uninvest \$8,169.93 2nd annual lease payment for HS Arts lab computer devices
 - Uninvest \$39,061.76 5th annual financing payment for Wonders curriculum

Payroll Vouchers for your Information

- Summary of the bi-weekly payroll paid on November 7, 2024 in the amount of \$788,383.22. This represents a full bi-weekly payroll.